



HOW TO REGISTER WITH THE UIF

The UIF wishes to inform employers that the uFiling online platform will be out of service until further notice.

In the interim new employer registrations can be done through BizPortal, available on <https://www.bizportal.gov.za/services.aspx>

Note that BizPortal is only for employer registration and will not be able to register employees. Employee registration can be undertaken at a nearby labour centre.

Registration can also be done by downloading UI.8 and UI.19 forms from www.labour.gov.za and submitting the completed forms to e-mail address newui8registrations@labour.gov.za



An employer is legally obliged to register with the UIF as soon as they start business activities and employ their first worker/s. The Unemployment Insurance Act (Act 63 of 2001 as amended) states that; every employer must, as soon as it commences activities as an employer, provide the information referred to in Section 56, subsection (2) of the Act, regarding its employees to the Commissioner, irrespective of the earnings of such employees.

The information contemplated above must:

- Include the street address of the business, and any of its branches, of the employer;
- If the employer is not resident in the Republic, or is a body corporate not registered in the Republic, include the particulars of the authorised person who is required to carry out the duties of the employer in terms of the Act; and
- Include the names, identification numbers and monthly remuneration of each of its employees, and must state the address at which the employee is employed.

Follow us  UIFZA  @UIFBenefits  UIF_Benefits  @UIF Benefits



employment & labour

Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA





HOW TO PAY MONTHLY CONTRIBUTIONS FOR DECLARED EMPLOYEES

The UIF wishes to inform employers that the uFiling online platform will be out of service until further notice.

In the interim employers can pay contributions to the UIF using the bank details provided on the Department of Employment and Labour website www.labour.gov.za and use their UIF reference number as the reference for payment.

NB: Employers who are registered for tax purposes and/or the Skills Development Levy (SDL), must pay their contributions directly to the South African Revenue Services (SARS).

An employer pays contributions to the UIF before the 7th day of each month. Where the 7th day is not a “business day” i.e. Saturday, Sunday or public holiday, payments must be made on or before the last “business day.”

UIF contributions are made up of 2% of an employee’s salary. 1% is deducted from the salary of an employee and 1% contributed by the employer.

Follow us  UIFZA  @UIFBenefits  UIF_Benefits  @UIF Benefits



employment & labour

Department:
Employment and Labour
REPUBLIC OF SOUTH AFRICA

