



NOTICE

AUTOMATIC AVAILABILITY OF CERTAIN RECORDS OF THE COMMISSION FOR CONCILIATION, MEDIATION AND ARBITRATION (CCMA)

In terms of

Section 15 of the Promotion of Access to Information Act 2 of 2000

And

**[Regulation 4 of the Regulations relating to the
Promotion of Access to Information, 2021]**

Date: JUNE 2025

DESCRIPTION OF THE CATEGORIES OF RECORDS OF THE CCMA THAT ARE AUTOMATICALLY AVAILABLE WITHOUT A PERSON HAVING TO REQUEST ACCESS IN TERMS OF THE PROMOTION OF ACCESS TO INFORMATION ACT 2 OF 2000

Category	Description	Mode of Accessibility				
		Inspection	Purchase	Website	Copying	Free of charge
Strategic Documents (Plans and Report)	Strategic Plan	X		X		
	Annual Performance Plan	X		X		
	Annual Performance Report	X		X		
Manuals and Guides	PAIA	X		X		
	PAIA Manual available in the following languages: - English - Afrikaans - Sesotho					
Dispute Resolution and Essential Services	CCMA-BUSA Webtool			X		
	LRA Forms			X		
	LRA 3.12 - Referring public service jurisdictional disputes for conciliation.					
	LRA 3.13 - Referring public service jurisdictional dispute for arbitration			X		
	LRA 3.23 - Application about Demarcation Disputes			X		
	LRA 4.1 - Request to establish picketing rules			X		
	LRA 4.2 - Referring Disputes for Determination as an Essential Service			X		
	LRA 4.2A - Referring a dispute arising from negotiations concerning Minimum Service Agreement for determination			X		

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	LRA 4.3 - Employer applies for a Maintenance Service Determination			X		
	LRA 4.6 - Subpoena by Essential Service Committee			X		
	LRA 4.7 - Bargaining Council request for essential services investigation			X		
	LRA 4.7A - Interested party's request essential investigation			X		
	LRA 4.8 - Request for ratification of a minimum service agreement			X		
	LRA 4.8A - Referring disputes for the conclusion of a collective agreement providing for a minimum service agreement.			X		
	LRA 4.8B - Request for the determination of minimum numbers to be maintained during strike action			X		
	LRA 4.8C - Application to vary or revoke a minimum service agreement			X		
	LRA 4.9 - Application to vary / cancel a maintenance services designation			X		
	LRA 5.1 - Representative trade union applies to establish a workplace forum			X		
	LRA 5.2 - Representative trade union applies to establish a trade union-based workplace forum			X		
	LRA 7.1 - Council applies for accreditation/renewal of accreditation			X		

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	LRA 7.2 - Private agency applies for accreditation / renewal of accreditation			X		
	LRA 7.3 - Certification of accreditation of a Council			X		
	LRA 7.4 - Certification of accreditation of a Private Agency			X		
	LRA 7.5 - Council / Private Agency applies to amend its accreditation			X		
	LRA 7.8 - Accredited council applies for subsidy / renewal of subsidy			X		
	LRA 7.11 – Referring adispute to the CCMA for Conciliation (including con-arb)			X		
	LRA 7.12 – Certificate of outcome of dispute referred to the CCMA for conciliation			X		
	LRA 7.12A - Certificate of outcome of essential services dispute referred to conciliation			X		
	LRA 7.13 - Referral of a dispute to the CCMA for arbitration			X		
	LRA 7.14 - Notice of objection to arbitration by same commissioner			X		
	LRA 7.15 - Application to appoint senior commissioner to arbitrate			X		
	LRA 7.16 - Subpoena			X		
	LRA 7.17 - Referral of cost dispute			X		
	LRA 7.18 - Application to certify a CCMA award			X		

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	LRA 7.18A - Application to certify bargaining council award			X		
	LRA 7.19 - Request for inquiry by arbitrator			X		
	LRA 7.20 – Request for section 189A operational requirements facilitation			X		
	LRA 7.21 - Request for an advisory award on whether a person is an employee			X		
	LRA 7.22 - Acceptance / rejection of advisory arbitration award, request for extension or for the panel to reconvene			X		
	LRA 7.23 - Application for extension of Conciliation			X		
Complaints Management	Complaints Management Process Flow			X		
Supply Chain Management	Published Tenders			X		
	Awarded Tenders			X		
	Cancelled Tenders			X		
	Received Tenders			X		
	Published Tenders			X		
Essential Services Committee (ESC)	Essential Services Committee function and Committee Members			X		
	Minimum Service Agreement (MSA) Guidelines			X		
	List of Essential Service Designations			X		

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	ESC FAQ's & Brochure: ESC Frequently Asked Questions			X		
	ESC Gazettes			X		
Social Justice and Training Academy (Education and Training (ETD), Business Intelligence and Research (BIR), Dispute Prevention and Workplace Outreach (DP&WO), and Training (Materials) Development (TDU))	ETD, DP&WO & TDU	X				
	Training Manuals					
	TDU & DP&WO	X		X	X	X
	Information Sheets (employment law)					
Communications	Media statements			X		
Human Resource	Job Advertisement			X		

____ Cameron Morajane



Signed by Cameron Morajane, CameronM@ccma.org.za

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INFORMATION OFFICER