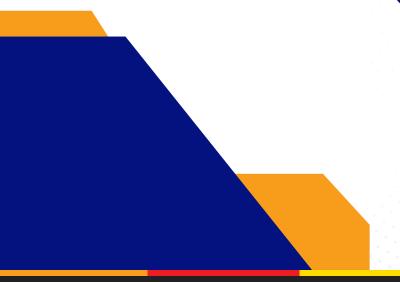**PLEASE NOTE:** The PDIR programme is a Self-funded Teaching Programme and, as such, students are not eligible for NSFAS funding, financial concessions, or university residence. Students will be required to obtain financial clearance each year before registration. This will require settlement IN FULL and IN CASH of any fees outstanding from previous studies (an undertaking to pay, or sponsor's letter will not suffice).

FOR FURTHER INFORMATION CONTACT

Please email any queries or requests for assistance to the Programme Administrator, Ms Anele Mkhize at PDIR@ukzn.ac.za.

POSTGRADUATE DIPLOMA IN INDUSTRIAL RELATIONS

DURATION
1 YEAR OF FULL-TIME STUDIES; OR 2 YEARS OF PART-TIME STUDIES

The Centre for Extended Legal Studies (CELS) in the School of Law, UKZN, invites applications from candidates wishing to pursue a Postgraduate Diploma in Industrial Relations. This Diploma offers an NQF level 8 qualification and is endorsed by the Labour Relations Industry, which comprises the Bargaining Councils and the Commission for Conciliation, Mediation and Arbitration (CCMA). It equips students with labour dispute resolution skills and serves as an advantage should they wish to become Bargaining Council Panellists or CCMA Commissioners.

METHOD OF DELIVERY

All modules will be delivered primarily by means of online teaching. For this purpose, students will require a stable internet connection and a suitable computer (desktop or laptop – not just a smartphone) and sufficient data, provided at their own cost. Students will also need to be fully computer literate.

Assessments during the semester (tests/assignments) will take place online, however the **final examinations** for the **first four modules** must be written on **campus.** Students undertaking these modules will therefore need to travel to the Howard College campus, Durban, for examination purposes.

ENTRANCE REQUIREMENTS

The minimum requirements are an appropriate Bachelor's degree or one-year Advanced Diploma (NQF level 7). Places are limited, so meeting the minimum requirements does not guarantee admission. Selection will be based primarily on academic merit, taking all previous qualifications into account, but relevant working experience may also be considered where appropriate.

FEES FOR 2025

The module fees for 2025 have not yet been determined. The fee for 2024 was R5 020 per module. Please expect a 5% to 10% increase in fees for 2025.

HOW TO APPLY

Apply online via the link on the Applications webpage http://applications.ukzn.ac.za before **30 September 2024.** An application fee of **R250–00** is payable (for logistic reasons, this should be paid **before** you begin the online application process). Your application must also be accompanied by a 1-page letter of motivation, indicating why you are interested in this programme and whether your studies will be **self-funded** or paid for by a **sponsor or bursary.** Please also indicate in your letter of motivation whether you wish to study full-time or part-time and, if you wish to study full-time, your letter of motivation must indicate clearly that you will have sufficient time available for this purpose.

The following documents must be uploaded with your application:

- Certified copy of ID

- Certified copy of Matric Certificate

- Certified copy of ALL Tertiary Certificates

- Full Academic Transcripts from ALL tertiary institutions where you have studied

- Detailed CV

- Letter of motivation

- Proof of payment of application fee

- Certificate(s)s of good conduct from previous educational institution(s)

- Proof of fee clearance from previous educational Institution(s)

Kindly note that applications submitted with incomplete information/ documentation and/or without prior payment of the correct application fee cannot be considered and may result in the application being summarily declined. It is recommended that you check to ensure that you have all necessary documents to hand before you start the online application process.