

Commission for Conciliation, Mediation and Arbitration

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Questions and Answers

BID NUMBER: CCMA/2024/11(A)- ETD

ESTABLISHMENT OF A PRE-APPROVED LIST OF ACCREDITED TRAINING SERVICE PROVIDERS FOR A PERIOD OF THREE (3) YEARS(RE-ADVERTISEMENT)

1. **Question One:** We are partner of the Professional Evaluation Certification Board (PECB). As a partner, we resell the training courses of PECB. As such, we don't have Facilitators, Assessors and Moderators. Everything is handled by PECB on their Learner Management system. In light of this, will submitting our PECB reseller agreement without Facilitators, Assessors and Moderators be acceptable?

Answer:

The service level agreement will suffice. All Facilitator, Assessor and Moderator information, as required in context, will be submitted together with the service level agreement

2. **Question two:** When we research about the POPI compliance certificate, we found that there is no such certificate which gets issued by the Regulator. We may perhaps be looking at the wrong place, as such, may you kindly provide direction on how to go about obtaining this POPI compliance certificate and a sample of such if available.

Answer

Two POPIA documents are required:

- The consent to use the provided information as part of the bid document.
- Second document will be required as and when training will be provided whereby the service provider will confirm the protection of learner's information (INFORMATION REGULATOR, third party certification /self-assessment).
- For the purposes of this bid you are only required to submit POPIA consent as per of the bid document.

3. **Question Three:** Do you require Audited financial statements or financial statements which are signed by an Accountant (without being audited) are acceptable?



Answer

For companies not required by law to have audited financial statements, companies will be required to attach Latest Financial Statements signed by an independent registered Accountant.

4. **Question four** : I heard that there was more discussion into it as some service providers said they applied and are waiting for responses from sources that I miss understanding of, however as I peruse the document, the requirement that I see is “11.3.6 Annexure 7: POPIA consent form (duly completed and signed) page 213” that only needs us to sign to concur to the requirement only. Would you kindly give us a brief explanation of the POPIA requirement for this request, that seems to go deeper than “11.3.6 Annexure 7: POPIA consent form (duly completed and signed)”.

Answer

- For the purposes of this bid you are only required to submit POPIA consent as per of the bid document. Second document will be required as and when training will be provided whereby the service provider will confirm the protection of learner's information (INFORMATION REGULATOR, third party certification /self-assessment)

5. **Question five**: One thing I had missed all our accreditation is from QCTO so can we still apply?

Answer

QCTO is the new accreditation authority. Their accreditation is accepted.