

Commission for Conciliation, Mediation and Arbitration

28 Harrison Street, Cnr Main Street, Johannesburg

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ERRATUM

BID NUMBER: CCMA/2022/12(A)-BRICs

**DESCRIPTION: APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE SHORT-TERM
INSURANCE BROKERING SERVICES FOR A PERIOD OF THREE (3) YEARS**

Dear Bidders,

The purpose of this erratum is to inform bidders that the attached document should be used for the pricing as per the request during the Compulsory Briefing Session. Page 23 and page 25-26 of the advertised bid document refers.

For further enquiries, please contact: Thulisa Mpumlo on Tenderenquiries@ccma.org.za.

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Livhuwani Mavhungu
Acting SCM Manager

Extract from the Bidding Document

PRICING SCHEDULE PAGE 23

8. PRICING SCHEDULE

BROKER FEES

- 8.1 Furnish as part of the proposal with the three-year fee proposal (This fee should include all related short term insurance brokering services, i.e. placement, maintenance & administration of the insurance portfolio including asset damage report as and when required):
- 8.2 The brokerage fee provided should only include annual increases, which is limited to the Consumer Price Index (CPI) and VAT for the full duration of the contract (3 years).

Year 1	Broker fee inclusive of VAT	R
Year 2	Broker fee inclusive of VAT	R
Year 3	Broker fee inclusive of VAT	R

ANNEXURE A: CURRENT SUMS INSURED AND LIMITS OF INDEMNITY (Page 25 and 26)

1. The CCMA information within appendix 1 of this document is deemed necessary to furnish the CCMA with an insurance proposal and is to be considered provisional; the actual figures will be submitted to the bidder who meets the mandatory requirements of the bid. This information is provided as it may be deemed necessary to determine the Broker's fee and obtain insurance proposals.
2. The CCMA will furnish all brokers with a three-year claim history and existing cover. No further information will be supplied as we deem this information sufficient to determine a brokering fee.
3. The payment in respect of the annual premiums for the first (1st) year of the contract will commence on 01 May 2024 up to and including 30 April 2025.
4. Bidders must only provide quotation for items as per TABLE 1 below.
5. Quoting for items outside point 4 will result in disqualification of the bid.

	CCMA ASSET REGISTER SUMMARY		QUOTATION
Item No	TYPE OF COVERAGE	SUM INSURED/INDEMNITY LIMIT 2024/25	
1.	Motor Vehicles/Fleet (leased) (Additional 16 Vehicles. Cover for 36 months) At the time of pricing, the CCMA will use its discretion whether it will consider the vehicle leased listing provided or issue a new lease listing for quotation.	R8 530 820.48	
2.	Vehicle (owned)	R 446 627.64	

	CCMA ASSET REGISTER SUMMARY		QUOTATION
Item No	TYPE OF COVERAGE	SUM INSURED/INDEMNITY LIMIT 2024/25	
	At the time of pricing the CCMA will use its discretion whether it will consider the vehicle owned in the pricing		
3.	Electronic Equipment	Cost R73 393 093.89 Carrying amount - R18 058 635.44	
4.	Office Equipment/ Office Content	Cost R11 878 097.80 Carrying amount - R4 430 235.33	
5.	Leased office equipment	Cost: R83 064.19 Book Value: R61 581.14	
6.	Goods in Transit	R1 000 000.00	
7.	Public Liabilities	R25 000 000.00	
8.	Professional Liability (Errors and Omissions)	R5 000 000.00	
9.	Directors and Officers Liabilities	R10 000 000.00	
10.	Events Liabilities	R10 000 000.00	
11.	Group Personal Accident Unnamed employees+/- 630	R100 000.00	
12.	Business Interruption Standing Charges (6 weeks)	R1 661 000.00	
13.	Buildings/Structures/Fixtures & Fittings Miscellaneous Computer Cabling	Cost R30 610 390.46 Carrying amount R4 950 936.48	
14.	Glass	R100 000.00	

	CCMA ASSET REGISTER SUMMARY		QUOTATION
Item No	TYPE OF COVERAGE	SUM INSURED/INDEMNITY LIMIT 2024/25	
15.	Fidelity Guarantee / Commercial Crime	R1 000 000 .00	
16.	Money (Negotiable instrument, cash and card)	R40 000.00	
17.	Computer software	Cost R38 367 571.18 Carrying amount R12 026 153.84	
18.	Intangible assets under development At the point of the specification there was no intangible assets under development, however, should there be a change at the time of the bid evaluation, values will be provided to the respective bidders for a quotation.	R0.00	
	TOTAL EXCL VAT		
	VAT		
	TOTAL INCLUDING VAT		